



**Minutes of Committee Meeting held on
Sunday 18th October 2020 @ 10:00am
via Conference Call**

Present: Chair - Rob Argent (RA), Peter Murphy (PM), Alison Keogh (AK), Robert Johnston (RJ), Simon MacAllister (SMA), Christine Reid (CR), Russell Donaldson (RJ), Jim Butler (JB)

Apologies: Tom Goode (TG)

Minutes of Previous Meeting

1. The minutes of the previous meeting, having been circulated to all members in advance, were accepted as a true and accurate record

Matters Arising from the Minutes

Para Ref	Action	Who	Outcome
4.	Costings for Umpire Appointments Coordinators' paper for Hockey Ireland	Incoming Committee	DONE
7.	Respond re logistics of, and umpires appointments to, u16/u18 interpro tournaments	Incoming Committee	DONE
11.	Rebate to Provinces and outstanding payments for radios	SMA	SMA has paid all bar Ulster – ACTION: SMA to reconcile incorrect payment from Connacht and Ulster rebate
12.	Honorarium to Crawford Tipping	SMA	ACTION: SMA to resolve with input from Graham Hohn
13.	Letter to Tex Solutions	RJ	DONE
15.	Clarification on IHUA Constitution issues to Hockey Ireland	Warren McCully (WM)	IN PROGRESS
16.	Submit IHUA Constitution to HI Board following ratification at IHUA AGM	Incoming Committee	IN PROGRESS

21.	Insurance document to all IHUA members	Warren McCully	DONE
23.	Letter to Hockey Ireland regarding incoming season and financial considerations	Warren McCully & Rob Argent	DONE
24.	Letter to Hockey Ireland regarding restoration of Technical Tables in EYHL	Warren McCully	DONE
25.	Presentation to Sedgwick	Warren McCully & Geoff Conn	IN PROGRESS – it was noted that the presentation should precede requesting payment
27.	On-line training presentation for 2020/21	Alison Keogh	DONE
28.	Shorter presentation for EYHL coaches & players	Alison Keogh	DONE
30.	Donate old UmpireTalk radios to Young Umpire Development Programme	Incoming Committee	ACTION: PM, RD, RA to coordinate for their respective provinces, with PM covering Connacht also
31.	Update guidance document on A Panel umpire assessment	Warren McCully	IN PROGRESS
33.	Updated Privacy Notice for GDPR and consequential changes to Tex system	Incoming Committee	DONE
34.	Contact Linda Ingram to make system changes on Appointments system	Robert Johnston	DONE

Correspondence

2. Matchday Paperwork

- a. Email has been sent to clubs reminding them what documents need to be printed, in response to reports of missing Yellow Card forms at some matches

3. EHF Programmes

- a. 2 umpires have been accepted on EHF Programmes
- b. RA to discuss program restructuring with Richard McNabb

4. COVID-19



- a. RA clarified the misconception about the “elite” term as it applied to sports – hockey was permitted to go ahead but was not classed as “elite”
 - b. It was noted that we are appointing umpires consistent with public health guidelines
 - c. Discussion around continuing to appoint umpires during periods of cancellation
 - d. **ACTION: JB** to email members with a general update and to request members maintain availability and update expenses
 - e. SMA inquired if there had been any COVID-related incidents in games, but none were reported by those present
5. Video Briefing
- a. RA noted receiving many emails praising the briefings, and thanked AK again for the excellent work
6. Rate Card from Jerome Pels
- a. There was a discussion surrounding the request for our funding – we will outline to HI how we intend to reduce costs
 - b. We also need to make clear that additional games thanks to EYHL2 will require an increase in funding.
 - c. CR noted we need to review this regularly
 - d. **ACTION: RA** to email Jerome Pels to the above effect

Hockey Ireland Meetings

7. Interpros
 - a. RA noted that he had flagged concerns about the scheduling of fixtures midweek in locations without local umpires
8. EYHL2 Working Group
 - a. CR had received nothing

Finance and Sponsorship

9. SMA provided an update, indicating he was reasonably comfortable with current finances. A rebate for radios to Ulster and expenses were imminent outgoings. Average cost per appointment (€36) significantly down compared to last season, and the appointments strategy of TG and KC was acknowledged as contributing to this.
10. JB has received the membership update from all provinces. **ACTION: JB/RA** to continue the membership procedure outlined by WM
11. The committee agreed that we would offer Sedgwick an additional year
12. **ACTION: RA** to inform Jerome Pels of this

Clothing



13. The committee accepted Darrell Reamsbottom as a new Dublin-based coordinator of gear, to replace Geoff Conn (GC)
14. GC provided a stock update, and proposed an order of €1,150
15. SMA queried the need for 10 casual shirts in the order
16. **ACTION: RA** to discuss order with GC
17. RJ noted that new young umpires would need kit
18. **ACTION: JB** to identify new umpires needing kit

Website

19. RA proposed a detailed audit of the existing website, our requirements, and other options available – **ACTION: RD** to carry out this task
20. SMA suggested investigating the upgrade options more urgently
21. It was agreed that WM would act as “Webmaster” for the current system
22. RA noted that system has been updated with the new email addresses for Treasurer and Secretary – these should be used in general going forward

Development

23. AK provided an update on the proposed HI Umpire Development Pathway
 - a. The first “level” (the nomenclature is not finalised) of four is hoped to be in place by January, and the second by the end of the season
 - b. While it is a “nationalised” process, it was noted that provincial assistance will be needed for the face-to-face aspects of it (e.g. coaching and assessment)
24. RA was very impressed with progress to date
25. PM expressed some concerns about the possible loss of revenue from running courses, noting that IHUA theoretically received €25 per attendee. **ACTION: SMA** to confirm the extent of such monies

Grading, Selection and Fitness

26. RJ had plans for testing in Ulster but this has been shelved due to COVID-19
27. AK suggested that requesting umpires meet for fitness testing would be out of touch with public health guidelines
28. **ACTION: RA** to contact EHF to get a feel for what is being done elsewhere regarding fitness testing
29. RJ provided a coaching and development via email before the meeting
30. RJ proposed upgrading RA to the national panel, which was endorsed by the committee
31. RA asked RJ if he had considered some form of “virtual” coaching, e.g. a review of the video of EYHL matches – **ACTION: RJ** to pilot a process for this as a proof of concept

Any Other Business



32. PM proposed an audit of clubs in EYHL to see how many were providing umpires
33. **ACTION: PM** to liaise with WM to see if the system can report this information
34. PM suggested the possibility of making a Young Umpire program a pre-requisite for EYHL participation
35. PM inquired about the issue of post-match comments, which had been discussed in previous meetings. RA noted that in general, coaches were now using normal channels

Date of Next Meeting

The next meeting will be on Sunday 6th December 2020.

Minutes prepared by Jim Butler
IHUA Honorary Secretary
18th October 2020

Summary of Agreed Actions

Para Ref	Action	Who
1.	Reconcile incorrect payment from Connacht and Ulster rebate	SMA
1.	Honorarium to Crawford Tipping	SMA
1.	Clarification on IHUA Constitution issues to Hockey Ireland	RA/WM
1.	Submit IHUA Constitution to HI Board following ratification at IHUA AGM	RA
1.	Presentation to Sedgwick	WM/GC
1.	Donate old UmpireTalk radios to Young Umpire Development Programme	PM/RD/RA
1.	Update guidance document on A Panel umpire assessment	RA/WM
3. (b)	Email Richard McNabb with EHF update	RA
4. (d)	Email members with a general update and to request members maintain availability and update expenses	JB
6. (d)	Email Jerome Pels about expenses	RA
10.	Conclude annual membership update	JB/RA
12.	Inform Jerome Pels of extended Sedgwick sponsorship term	RA
16.	Discuss proposed clothing order with GC	RA

18.	Identify new umpires needing gear	JB
19.	Audit our IT system, requirements and options	RD
25.	Determine extent of monies received for umpire courses	SMA
28.	Contact EHF about fitness testing	RA
31.	Pilot virtual coaching	RJ
33.	Audit umpires club affiliations	PM/WM